



## CALL FOR ARTISTS

Arteast's

### “Mosaic”

(La version française est disponible sur le site internet de Arteast: [www.arteastottawa.com](http://www.arteastottawa.com))

#### Trinity Art Gallery

Shenkman Arts Centre, 245 Centrum Blvd., Orléans ON

**February 9<sup>th</sup>, to March 14<sup>th</sup>, 2017**

Monday to Sunday, 9:00 a.m. to 10:00 p.m.

#### *Dates To Remember*

Pre-register by e-mail 1<sup>st</sup> Dec- 21<sup>st</sup> Dec, 2016

**[promenade@arteastottawa.com](mailto:promenade@arteastottawa.com)**

Drop off of artwork(s) and application form for jury selection

#### **Where: Studio A**

3<sup>rd</sup> floor Shenkman Arts Centre,

245 Centrum Blvd, Ottawa

Saturday, January 7<sup>th</sup>, 2017 -10:00 a.m. to Noon

Pick-up artworks

Saturday, January 7<sup>th</sup>, 2017- 4:00 to 4:30 p.m.



#### **Trinity Art Gallery for exhibition**

Shenkman Arts Centre

Drop off selected artworks	Wednesday, February 8 <sup>th</sup>	11:00 a.m. to noon
Hanging/set up	Wednesday, February 8 <sup>th</sup>	1:00 to 5:00 p.m.
Vernissage	Sunday, February 12 <sup>th</sup>	1:00 to 3:00 p.m.

Pick up of artworks

Wednesday, March 15<sup>th</sup> 10:00 to 11:00 a.m.

We encourage artist members to pass along invitations to relatives and friends.

**PLEASE NOTE: Late pick-up and/or storage requirements will be charged at a rate of \$15.00 per day, per piece and payable to Arteast. NO EXCEPTIONS**

#### **Contact:**

Maureen Rooney Mitchell: [promenade@arteastottawa.com](mailto:promenade@arteastottawa.com) 613 830-9224

BRING A SIGNED COPY OF THE APPLICATION FORM ON JURY DAY

**EXHIBITION RULES:  
PLEASE READ CAREFULLY AND THOROUGHLY  
Eligibility: Members of *Arteast***

1. Size limit for two-dimensional work:- up to 48" in width and 72" in height  
Anything up to 30" in width should be framed unless gallery canvas is used.  
Anything over 30" in width may be unframed providing edges are finished or taped in black or white or as may suit the piece. (No naked edges)

Size limit for three dimensional work:- 12" x 12" x 36"

2. All works must be original in content, not produced under instruction, not derived from another person's photograph or artwork.

3. Maximum: three (3) works per artist, although only one or two may be selected if space does not permit.

4. PRESENTATION OF WORKS: all entries must be clean, dry, appropriate gauge wire with sturdy hardware (D-rings, C-rings) and the surface protected, if the medium requires this precaution. Works that do not meet with these criteria will not be presented to jurors. This will be enforced.

5. All artworks must be identified on the back of the work with the name of the artist, the title and the price

6. A non-refundable entry fee of \$5.00 per artwork is collected at drop-off time (cheque or cash, NO coins).

7. The completed application form must include "exhibition volunteer duties" and be accompanied by the total entry fee and the membership fee to *Arteast*, if applicable. Cheque or Money Order shall be made payable to *Arteast*.

8. *Arteast* is run by volunteers, it relies on the active support of its members; all participants will be called upon to assist with the exhibition. Every effort will be made to accommodate your volunteer preference, however, you may be asked to take part in another activity, if needed.

9. Sales will be coordinated with the artist and the City of Ottawa Gallery Coordinator. A **25%** commission, payable to *Arteast* is to be forwarded to the Treasurer at the time of purchase. 10% of this commission goes to *Arteast* and 15% goes to the Shenkman Arts Centre endowment fund.

10. Works must be for sale and sold as entered. *Arteast* and the City may use images of your artwork submitted for the exhibition for promotional purposes. The use of such will not be subject to copyright or other legislations.

11. No changes in artwork title or price will be made from that shown on the application form. Members wishing their titles to appear in both languages must provide both titles on the application form and do their own translation.

12. Results of the jurying will be provided to the participants within a week of the jurying. Only results to be provided will either be "in the exhibition" or "not in the exhibition". No further feedback will be given nor will results be shared at time of pick-up.

13. Works must not be removed before the end of the exhibition. The protocol for everyone participating in this exhibition is to pick up their work at the appointed time or have someone else do it for them.

14. Although the gallery may be staffed during certain times, entry is at the participant's own risk. The exhibitor is strongly urged to cover his/her artwork(s) against risks of loss or damage by obtaining proper insurance.

15. A late pick-up and/or storage requirement will be charged at \$15.00 per day, per piece, and payable to *Arteast*. There will be no exceptions.