

**Arteast Executive & Coordinators' Meeting Minutes
for Sept 20th, 2011
Lise Roy Meeting Room - AOE Office, Shenkman Arts Centre**

Present:	Mary Ann Varley	President
	Carmen Dufault	Past President
	Virginia Dupuis	Secretary
	Mari Brown	Promenade Arteast
	Linda Dyson	Volunteers/North Gloucester Library
	Cheryl Mattice	AJAE
	Christina Patterson	Grow with Art
	Bernard Poirier	Newsletter Editor
	Maureen Rooney-Mitchell	Promenade Arteast/TrinityArtGallery

Regrets:

Susan Ashbrook	Budding Artist Coordinator
Arlette Castonguay	Orleans Library
Clarisse Cheseaux	Promenade Arteast
Ted Johnston	Member at Large
Isabella Leveque-Bouchard	Promenade Arteast
Karen Miller	E-mail Communications
Diane Patenaude	Queenswood Villa Coordinator
Lindy Nadarajah	TrinityArtGallery
Boni Penna	Arteast Juried Awards Exhibition Coordinator
Joy Rutherford	Past President/Community Outreach
Jo-Ann Tremblay	Blackburn Library
Mira Wasilewska	AJAE
Dorothy Zorn	Treasurer

1. Call to order and welcome

Mary Ann called the meeting to order at 7:03 p.m.

2. Approval of Agenda

Adoption of the revised agenda was moved by Carmen and seconded by Virginia. Carried

3. Approval of minutes from the June 20th, 2011 Executive Meeting

Adoption of the June 20th minutes was moved by Maureen and seconded by Carmen.
Carried

4. E-mail distribution – Maureen

Maureen reported that she filled in for two weeks for Karen Miller who is doing a good job. Library coordinators are reminded to get the changeovers notices to Karen early.

5. Web Administration- Carmen

All coordinators are reminded to check that their areas are kept up-to-date on the website, and ask Claude to remove older material. Carmen will ask Claude to add an archives area so the older items can be moved into it. Maureen will rename the Shenkman Arts Centre tab to Promenade Arteast and rearrange the content a bit. Christina will add the designation “Grow with Art” to the meetings tab, and post a recognition of the city grant to Arteast.

6. Arteast Juried Awards Exhibition (AJAE) – Cheryl

Cheryl reported that after Sept 23rd deadline all entries will be gathered; currently the team has received 33 submissions from 19 artists including some small sculptures which can be put in the glass cases. Maureen moved and Virginia approved that the budget not exceed \$700.00 for all AJAE expenses including rental of the venue. Mary Ann will resend the AJAE reminder notice which she has from Lindy.

7. Promenade Arteast – Maureen

Maureen reported that Mike asked the Promenade Team to keep a bio book instead of the current method. The team had a meeting Sept 6th including new members Jeanette Wagner, Kate Daller and Lissa Robillard who are being trained to take over key areas. The next show is “Artistic Impressions” - since there has been some decline in interest in showing, Christina, Lindy, Carmen and Bernard will also be included to fill out the spots. Starting in January, members will be expected to go to the website and complete a form to show on the wall; in order of receipt applicants will be part of future shows. With the frequency of vernissages – “Volunteers” show Jan 15th, Trinity Art Gallery – Feb 19th, “Petrie on Promenade” – March 25th, the Jan 15th vernissage may be omitted; Maureen will check with Mike Taylor. For the Petrie Island show 8 artists will participate with 2 pieces each. Maureen will ask Nicole McGrath to write the press release and promote this show. Maureen has booked the room for January 28th for the take-in for Trinity Art Gallery show.

8. Budding Artist – Mary Ann

Mary Ann reported that Susan Ashbrook has set the Budding Artist Show for May 27th – June 29th. We would like to enlarge the show a bit; Lindy has already spoken to OSA instructors to get the word out. Mary Ann will speak to Susan about whether entrants should be allowed city-wide, and if entrants should be members.

9. Newsletter - Bernard

Bernard reminded that he needs an assistant. Mary Ann will talk to Jessie Parker to see if she is interested in meeting Bernard to discuss. Christina will ask at next week’s meeting if there are any interested people with a journalism background. Bernard will take photos at next week’s meeting. He needs notes on the Promenade Winners Show. Christina advised that someone will provide an article on September meeting. Pat Fish cannot continue with the translation. Linda will ask Isabella if she is interested, and if not, she will talk to Aline Coulombe.

10. Amendment to Bylaws –Bernard and Virginia

It was decided that if there is not a quorum for amendment to the bylaws at the January AGM, the proposed minor amendment (which would lower age for membership) will be discarded.

11. Think Tank – Mary Ann Varley

Mary Ann reported on the actionable items from the Think Tank. She has spoken to Melanie and Nadine in OSA toward building a friendship and partnership. She spoke to Mike Taylor about a lit cabinet for sculpture at Promenade Wall and will help him write a proposal. Mary Ann reported that for the big picture a steering committee should be formed to look at incorporating; Bernard would like to be on the committee. Christine will ask her husband as he has knowledge about incorporating.

12. Grow with Art – Christina

Christina is pleased with the success of the new brochure. Christina questioned if the Grow with Art committee should write the articles or should it be any member. It was felt preferable that the Grow with Art team writes the articles for continuity purposes. Mary Ann stated that \$1700.00 of the \$3000.00 grant has been spent on the brochures and the rest must be spent by yearend on such items as outreach projects, gift certificates for monthly meetings and supplies for Culture Days.

13. Culture Days – Mary Ann

Mary Ann has updated a flyer as a handout at Culture Days. Josie will demo and Mari, Maureen and Mary Ann will also participate on Sunday October 1st from 1:00 to 5:00 at Shenkman Arts Centre.

14. Outreach Projects- Mary Ann

Mary Ann reported that Josie has a francophone school selected in the area of Walkley and Heron. Joy Rutherford would like to do a ½ to 1 day francophone project at Ray Friel in the fall, and requires a francophone coordinator. Mary Ann will ask Josie if she would pick this up. Mari will provide Mary Ann with a contact number for her daughter's school for a possible project working with an autism unit.

15. Queenswood Villa – Mary Ann

Mary Ann read Diane Patenaude's report which stated that 61 pieces, a record number were hung at the last changeover on Sept 1st. Lindy N. and Betty-Anne McDonald won Viewer's Choice Awards.

16. Gloucester Library – Linda

Linda reported that the September changeover saw 7 artists with 22 paintings. Congratulations to Dwain Sykes who sold one piece. Linda and Fran are resigning and Christine Gendron and Elisabeth Krug will take over Gloucester Library effective with the next changeover.

17. Cumberland Library – Mary Ann

Mary Ann reported that Maryse Legault has resigned. At Carmen's suggestion Linda will contact Clarisse Cheseaux to see if she is interested in this job.

18. Blackburn Hamlet Library – Mary Ann

Mary Ann reported that, due to health issues, Jo-Ann Tremblay has stepped down from Blackburn Library, Mary Ann has been filling in and has the schedule set until May or June 2012. Linda is considering picking up this Library.

19. Volunteer Coordinator-Linda

Linda Dyson will remain as Volunteer Coordinator until September. Mary Ann feels that if someone takes on the position of Vice-President they could logically fill the role of Volunteer Coordinator. Let's all please think seriously about taking on this important position of Vice President.

20. Varia – Mary Ann

Mary Ann has prepared a proposal to have the executive and coordinators have a show at AOE Arts Council offices. The show is titled, "Splendour East" and if accepted, will be

held for approximately one month duration in the time period Feb 2012 to Jan 2013. Virginia reported that Lissa Robillard has taken on the calendar and will finalize it pending confirmation of a few dates tonight; - Maureen will send her the confirmed take-in date for Trinity Art Gallery. Cheryl will talk to Lindy and send 2012 AJAE dates to Lissa. Maureen is still preparing name tags at meetings and needs reimbursement for supplies. She would like to pass this task to another member.

21. Adjournment

The meeting was adjourned at 8:58 p.m. on a motion from Virginia and seconded by Cheryl.

Next meetings:

The next meeting will be at 7:00 p.m. **Oct 18th , 2011** in Lise Roy Meeting Room, AOE Arts Council, Shenkman Arts Centre

ARTEAST CONTACTS:

Telephone Number- 613-745-2996 Mary Ann Varley- Information in English
Telephone Number- 613- 824-3237 Carmen Dufault- Information in French

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All Executive Committee meetings will be held the 3rd Tuesday of the month in the **Lise Roy Meeting Room, AOE Arts Council, Shenkman Arts Centre 245 Centrum Blvd** from **September 2011 to June 2012 at 7:00 p.m.**

Arteast **General Meetings** will be held on the 4th Tuesday of the month **Room 340, 255 Centrum Blvd** from **September 2011 to June 2012 at 7:30 p.m.**

SUPPLY CUPBOARD:

In addition to the locked cabinet associated with the Promenade Arteast Wall, a supply cabinet which houses Arteast archives is located behind a locked door in an area off Trinity Art Gallery with the key available from Mike Taylor.