

**Arteast Executive & Coordinators' Meeting Minutes June 16, 2015**  
**Lise Roy Meeting Room, Shenkman Arts Centre**

**Present:**

Joyce Buckley	President
Lynne Alsford	Vice President
Diane Freeman	Treasurer
Virginia Dupuis	Secretary
Danielle Beaulieu	Facebook
Josie De Meo	Past President
Carmen Dufault	AJAE
Corrine Feasey	25 <sup>th</sup> Anniversary Committee, Open Studio
Christine Gendron	Gloucester Library
Kerstin Peters	Digest
Bernard Poirier	Member at Large
Maureen Rooney-Mitchell	Promenade Arteast/Trinity Art Gallery
Claire Ouseley	Newsletter
Jessie Parker	Blackburn Hamlet Library
Helen Rosseau	Webmaster
Mary Ann Varley	Grow with Art

**Regrets:**

Elisabeth Baechlin	St Laurent Complex
Cheryl Mattice	AJAE
Ted Johnston	Coordinator Luna Sole
Marie Leger	Francois Dupuis Recreation Centre
Mari Brown	Trinity Art Gallery
Isabella Leveque-Bouchard	Promenade Arteast
Christina Patterson	Grow with Art
Dorothy Zorn	Newsletter Mailing/Promenade/Open Studio
Clarisse Cheseaux	Promenade
Lindy Nadarajah	Promenade

**1. Call to order**

Joyce called the meeting to order at 7:07 p.m.

**2. Approval of Agenda**

The revised agenda was moved by Lynne and seconded by Diane. Carried

**3. Approval of minutes from the May 19, 2015 Executive Meeting**

The adoption of the minutes was moved by Maureen and seconded by Lynne. Carried

**4. Financial and Membership Report–Diane**

Diane reported a bank balance of \$11,454.53 which includes outstanding cheques of \$2786.42. There were 6 new members this month, for a total membership base of 219.

**5. Grow with Art- Mary Ann**

- 4000 brochures have been ordered for printing at a cost of \$1350. with an expected receipt date of June 30<sup>th</sup>.
- The June bus trip is planned for Friday June 19.
- Anne Remmer Thompson is the presenter for the critique night. She wants us to wear name tags. A notice has been posted on the website and sent to the digest. A press

release was not prepared for this event. Mary Ann asked for approval to purchase some light refreshments for this meeting, under \$30 total, which was granted.

- Our first meeting in September is Katherine Jeans – "**In Search of the existential FREEZE FRAME**" from film to the canvas", Bob McAlpine will be the volunteer in charge.

#### **6. AJAE- Joyce**

Joyce read Cheryl's report:

The trophy has been ordered, the team has met with new team member and re-arranged tasks, and most of jury is selected. Mary Ann has looked at the trophy and the price will be a little over \$300.

#### **7. Arteast Digest – Danielle**

Danielle advised that transition goes well; after the meeting Danielle sent a note advising that the number of people that have subscribed to Blogspot is 144.

#### **8. Newsletter –Claire**

Claire reported that she has received articles from Ted (Longstanding Members' Show), and from the coordinators on "Summer Mix" at St Laurent Complex, and the Promenade Show. Claire will be profiling Bernard Poirier and Doreen Hardiman, and Josie has contacted some more longstanding members as potential candidates. For GWA, Mary Ann has written an article on Patrick Imai, Heart of Gold; Carmen has written an article on Volunteerism; Lynne will write on Young at Art, Josie about 25<sup>th</sup> anniversary. Isabella requests that francophones submit their articles in French to be translated to English. The deadline for input to the newsletter is July 16<sup>th</sup>. Mary Ann will add articles about the bus trip and critique night. Danielle will prepare an article on Aline Joanis' talk at GWA. The newsletter mail-out should be the beginning of August. The following newsletter will be November.

#### **9. Website- Helen**

Helen reported that all goes well with the website. Helen has received a report from Elisabeth for summer Mix, with the invitation and a group shot of the artists. She would like more photos of the artwork or individual artists with their art. Joyce will contact Elisabeth in this regard. Helen has replaced the Open Studio banner with "on hiatus".

#### **10. Open Studio - Corrine**

Corrine reported that 9 people including 1 new member, attended the last session, which featured a potluck, and 6 attended the session before. The room rental has been paid for Sep-Dec semester and the sessions will run Sept 10 – Dec 10 every 2 weeks. Corrine wants to review the online forms. Additionally she wants to conduct single question survey with the attendees and publish the responses in the newsletter.

#### **11. Promenade – Mary Ann**

Mary Ann reported on the upcoming "Mer Bleue: 25 years of Plein air Painting" which will run from July 21st to Sep 22. 14 of 16 invited artists are confirmed in the show, and forms have been sent to these artists. The team is in place to help; Maureen is awaiting a task list from Mary Ann. Mary Ann will likely ask for more than 1 piece from some artists, as the sizes of pieces dictate. Maureen advised that David Turner has sold his piece for \$800. from the current show.

## **12. Updates - Josie**

### **25<sup>th</sup> Gala event**

- Josie reported that we cannot have our 25<sup>th</sup> Gala event at Chimo; the Treasurer has not received the refunded cheque of \$650. Instead the event will be held at the Pineview Golf Club at a rental cost of \$226. The caterer is Bytown, and Mary Ann, Corrine and Josie have visited the caterer and reviewed their varied menu which will meet Arteast needs. There will be no cake at this event but truffles instead. There will be a cash bar; we cannot have music. Josie has asked Arteast to send 25 % of the invoice cost for the Gala. She will make the appropriate changes to the form and send it to the website and Digest.
- Diane has sent the registration and contract, signed by Joyce and Diane, for the Arteast Summer Family BBQ at Petrie Island on Saturday Aug 22<sup>nd</sup> from 10:00- 2:00 in Picnic Area 4. Everyone is to bring their own food.
- Josie provided the Executive with an updated budget for the 25th anniversary, indicating that revenues from this activity were not provided in the input to the budget.
- Josie passed around a sponsor request letter, that Mary Ann prepared and Claire proofed; she requested approval on the funding by outside sponsors in turn for their recognition in both printed and online Arteast presence, and Arteast can provide a receipt for tax purposes. She will send the sponsorship request in the Digest, making it available to members first. The letter will be forwarded to the board via e-mail for review and approval.

Outreach program -Nuit Blanche: Diane has sent the registration fee of \$250., for which Arteast is pre-approved because of their past work with Kid zone. Josie stated that the jurors were amazed with the proposal of what Arteast can do. Arteast will be upstairs at the Byward Market building. There will be Kidzone from 5:30- 8:30 or possibly until 9:00, followed by “Night Visions/ Inspirations Nocturnes avec Arteast”. Artists will exhibit at Salons des Couleurs, where each artist will have an 18 foot wall and must do a demo; as a way of helping with the event in turn for having display area. The artists will not pay an entry fee, and Josie will send a “Call to Artists”. Marie Leger is helping with this event. The coordinator of Nuit Blanche wants something out front, too, therefore the Kidzone will have blacklight paint, and black lights to activate it.

Warehouse Storage: Josie has rented the warehouse, and the contract has been signed. Joyce indicated that she has highlighted areas of the contract to make sure we honour the conditions. 3 keys will be provided. She advised that the warehouse will contain all of Arteast archives and art supplies for future outreach projects. She will obtain banker boxes and labels from those who have records in this manner; or accept cd/dvd’s. Josie will prepare a request to the Digest for the receipt of archives. May Ann advised that the grant request included someone to catalogue the files/material. The locker is 5 x 5 feet, and its rental also included 8 hours a month of corporate boardroom use at any of the warehouse locations. 8 people can fit in, but it could hold 15; it was suggested that it may be a good spot for newsletter mail-outs. The Locker number is D343 at Dymon Storage Facility, 4338 Innes Rd.

## **13. Coordinators’ Reports - Virginia**

Orleans Library: no current report; but Christine will help out next time. Lynne has someone who may help in Sept (Christina Clemis) and possibly Yanie Porlier. Although renovations were planned in June and now Aug, Joyce will put a changeover call out hopefully this week.

Blackburn Library: Virginia reported with Jessie Parker, the new Coordinator, that together and with Bob Arnold, they oversaw the changeover May 30<sup>th</sup> with Marie Leger's work going up and Erika Farkas' work coming down. (12 artworks, as is the norm in this venue). Jessie received last minute notice that Dana Al-Khalidi, who is scheduled to hang her work July 25<sup>th</sup>, has dropped out. After discussions, Jessie will fill the slot. Requests for shows were made around the table to fill 2-month slots Feb 1<sup>st</sup> onward, and to contact Jessie to do so.

St Laurent Complex: Virginia read Elisabeth's report that 4 artists with 38 paintings hung from June 5<sup>th</sup> to July 24<sup>th</sup>. The artists were Diane Freeman, Virginia Dupuis, Darina Boldizar and Lise Roy in a show titled "Summer Mix".

#### **14. Volunteers- Lynne**

Further to the previous comments about Orleans Library assistants, Lynne reported on a potential Treasurer, Chantal Hunter, who cannot take over as Treasurer because she is a CPA and the licensing restrictions prohibit her activities; Lynne has contacted Ron Ford who will think about it. Lynne will contact Cheryl, and if she is interested in being Treasurer, Lynne will find someone else for AJAE.

#### **15. Other Business**

New Venue: St Laurent Library: Joyce reported that she was contacted by Suzanne Delisle, who is manager of Orleans, North Gloucester, Blackburn Hamlet and St Laurent Complex Library. Suzanne has initial conversations with Josie; Virginia and Joyce visited and there is one 21 foot wall at the end of the library, which was deemed suitable for a solo artist. A 6 foot ladder is required to hang the work, which can only be done Friday mornings 10:00 – 1:00 , which is outside their open hours. Joyce has set up a framework to get this library onboard – shows of 3 months duration, solo artist, with approximately 8 pieces of art, no charge to the artist; shows will be by invitation. The schedule is set for the first 4 shows June 26- Oct 2: Bernard, Oct 2 – Jan 8: Joyce, Jan 8 – April 1: Diane; - and asked at the meeting to accept, was Claire: Apr 1 – June 24. (In an e-mail following the meeting Claire has accepted). A curator/coordinator was requested of the Volunteer Coordinator as Joyce cannot supervise the current slate of shows, nor beyond.

#### **President's Report: WHAT'S BEEN HAPPENING: Joyce**

- May 20<sup>th</sup> Heart of Gold Awards  
Mary Ann, Maureen, Ern, and myself were invited guests to see Virginia receive her award. Mary Ann has written an article for the Communiqué.
- May 20<sup>th</sup> That same evening Lynne and Ted attended AOE Arts Council Strategic Framework – Building a Thriving Ottawa Arts Community. You will find an article on that subject in the Communiqué written by Ted Johnston
- May 21<sup>st</sup> Arteast and the Ottawa School of Art. I met with Mélanie Sarazin to discuss the proposed new initiatives to become supportive of each other. I have made arrangements for the OSA to post to our digest similarly to that with AOE
- May 27<sup>th</sup> Shenkman 5 year Strategic Plan – Virginia and I joined by Maureen and Mari along with Ted attended that meeting. Their vision by 2020 is that the Shenkman

Arts Centre will be a place where the combined efforts of a growing number of partners will enrich the cultural and artistic experiences of a broader spectrum of Orléans and the city at large.

June 9<sup>th</sup> Partner Gallery Quarterly Reports: Francois Dupuis Complex  
Thanks to Marie Leger I was able to retrieve the required reports from the past coordinators as well as Josie's report for the special exhibition for new members that she coordinated in celebration of Arteast's 25<sup>th</sup> Silver Anniversary.  
The quarterly reports are used for presentations made to City Council. The information is needed to support the continuance of the Community Exhibition Spaces and its importance of the City partnering with Community Art Organizations. Mike Taylor submits the reports that Maureen provides him for Promenade and Mosaic.

### **16. Adjournment**

The meeting was adjourned at 8:50pm on a motion from Maureen and seconded by Carmen .

### **Next meeting:**

The next Executive and Coordinators meeting will be at 7:00 p.m. **Sept 15, 2015** in the Lise Roy Meeting Room, AOE Arts Council, Shenkman Arts Centre

All Executive Committee or Board of Directors meetings will be held the 3<sup>rd</sup> Tuesday of the month in the **Lise Roy Meeting Room, AOE Arts Council,  
Shenkman Arts Centre 245 Centrum Blvd  
From September 2014 to June 2015 at 7:00 p.m.**

Arteast **General Meetings** will be held on the 4th Tuesday of the month  
**Room 340, 255 Centrum Blvd from September 2014 to June 2015 at 7:30 p.m.**

Arteast Archives: located at **Dymon Storage Facility, 4338 Innes Rd, Locker number D343**