

**Arteast Executive & Coordinators' Meeting Minutes  
for June 20th, 2011  
Lise Roy Meeting Room - AOE Office, Shenkman Arts Centre**

<b>Present:</b>	Mary Ann Varley	President
	Carmen Dufault	Past President
	Virginia Dupuis	Secretary
	Dorothy Zorn	Treasurer
	Ted Johnston	Member at Large
	Bernard Poirier	Newsletter Editor
	Maureen Rooney-Mitchell	Promenade Arteast/TrinityArtGallery

**Regrets:**

Susan Ashbrook	Budding Artist Coordinator
Mari Brown	Promenade Arteast
Arlette Castonguay	Orleans Library
Clarisse Cheseaux	Promenade Arteast
Linda Dyson	Volunteers/North Gloucester Library
Isabella Leveque-Bouchard	Promenade Arteast
Cheryl Mattice	AJAE
Karen Miller	E-mail Communications
Diane Patenaude	Queenswood Villa Coordinator
Christina Patterson	Grow with Art
Lindy Nadarajah	TrinityArtGallery
Boni Penna	Arteast Juried Awards Exhibition Coordinator
Joy Rutherford	Past President/Community Outreach
Susan Thompson	Grow with Art/Newsletter Proofing
Jo-Ann Tremblay	Blackburn Library
Mira Wasilewska	AJAE

- 1. Call to order and welcome**  
Mary Ann called the meeting to order at 7:02 p.m.
- 2. Approval of Agenda**  
Adoption of the agenda was moved by Virginia and seconded by Carmen. Carried
- 3. Approval of minutes from the May 17th, 2011 Executive Meeting**  
Adoption of the May 17th minutes was moved by Maureen and seconded by Ted. Carried
- 4. Treasurer's Report - Dorothy**  
Dorothy reported a bank balance \$9501.93 which includes membership fees of \$2190.00 from 73 members.
- 5. E-mail distribution – Maureen**  
Maureen reported that Karen Miller has taken over the distribution of e-mail and it is working out well.
- 6. Web Administration- Carmen**  
Carmen reported that Claude Garneau has taken over as our web administrator and he is doing well. He would like a contact person to verify material that is sent. Carmen will assist him and direct him to the list of coordinators. Mary Ann will send a note to all coordinators, providing Claude's e-mail and requesting the coordinators provide their

updates to Claude. Bernard will write an article for the newsletter welcoming both Claude Garneau and Karen Miller.

**7. Arteast Juried Awards Exhibition (AJAE) – Mary Ann**

There was a discussion regarding the upcoming show which is the 30<sup>th</sup> AJAE and perhaps having special awards, as well as increased and earlier publicity; Bernard would like to have the 4 middle pages of the Newsletter reserved for the AJAE.

**8. Promenade Arteast – Maureen**

Maureen reported that the next show, Lucky Draw, will feature 19 artists and 19 artworks; Lissa Robillard is interested in joining the Promenade Team and she will attend the next team meeting. Maureen also has 2 other people interested in joining. The following 3 shows will be – Awards 2010, Membership Draw, and Volunteers.

**9. Budding Artist – Mary Ann**

Mary Ann reported that Susan Ashbrook did a great job with the Budding Artist show; despite a late call for artists there were 23 works of art. Awards were presented at the small vernissage on June 12<sup>th</sup>, which also had one sale. Virginia passed around the program from the show and all were impressed. Mary Ann and Susan co-wrote an article for the newsletter. Dorothy reported that some entry fees are outstanding. Mary Ann would like to have a committee to assist Susan who did the entire task on her own. Ted would like us to further refine our target audience, for example Ottawa School of Art – Orleans campus and other students in the east end. Mary Ann feels we should examine the percentage commission of the various shows to make them consistent.

**10. Newsletter - Bernard**

Bernard advised that the July newsletter is large - 20 pages due to all of the activities being undertaken. Bernard has written a small article asking for an assistant to help him gather material.

**11. Amendment to Bylaws –Mary Ann**

Mary Ann reported that the notification of amendment to the bylaws has gone out with the Grow with Art announcement for June 28<sup>th</sup> General Meeting.

**12. Think Tank – Mary Ann Varley**

Mary Ann reported that Lindy has graciously offered her home for our July 19<sup>th</sup> Think Tank meeting which will begin at 9 or 10 a.m. and finish with a wine and cheese party. To date the following items are on the agenda: Incorporation of Arteast, The viability of continuing to show art at the libraries and Budding Artist.

**13. Grow with Art – Mary Ann Varley**

Mary Ann reported that Christina's team has almost everything in place for the 2011-2012 program. The critique next week will be done by Andrea Mossop; members will be permitted only one piece each and the works will be numbered as they arrive. The June field trip to Montreal went well and was thoroughly enjoyed by all. Mary Ann will write the Final Grant report with Hans Aggarwal. Mary Ann will contact the city next week regarding the pending grant; she expects the city will request our grant report first. Dorothy will provide the financial log to Mary Ann this week.

**14. Outreach Projects- Mary Ann**

Mary Ann reported that Josie has a francophone school selected in the area of Walkley and Heron. Joy Rutherford would like to do a francophone project at Ray Friel in the fall.

**15. Queenswood Villa – Mary Ann**

Mary Ann read Diane Patenaude's report which is appended to the minutes. The increase in the amount of artwork suggests that members are reading the Communiqué; -thank you Marion Hall for the motivating article !

**16. Blackburn Hamlet Library – Mary Ann**

Mary Ann reported that Diane Patenaude has her work on display for June and July.

**17. Volunteer Coordinator-Mary Ann**

Mary Ann stated that Linda Dyson will remain as Volunteer Coordinator until September at least. Several new volunteers are a result of Linda having called the members. With each issuance of Dorothy's updated membership list, Mary Ann or Linda will contact each new member. Mary Ann will send a reminder or mention at the General Meeting that the members' are responsible for keeping their membership up-to-date; we cannot remind each person.

**18. Varia - Ted**

Ted reported that on June 18-19 Wallack's at 10<sup>th</sup> Line hosted the draw for the Orleans Art Studios Tour and provided space for a weekend show of Tour members . Mike Moffatt, Store Manager, was pleased with the show and indicated more such events could be held. He is looking forward to working with Arteast, having been a sponsor for the Budding Artists Show this year.

**19. Adjournment**

The meeting was adjourned at 8:15 p.m. on a motion from Maureen and seconded by Dorothy. Congratulations on another great year !

**Next meetings:**

The next meeting will be at 7:00 p.m. **Sep 20th , 2011** in Lise Roy Meeting Room, AOE Arts Council, Shenkman Arts Centre

**Report on Queenswood Villa for Executive meeting: Diane Patenaude**

We have a lot of fresh interest in participating at the Queenswood Villa exhibitions with many new names popping up. We currently have 60 pieces hanging. For the Viewers' Choice Awards, Queenswood Villa did something a little different this time. As there were so many photographs, they decided to have a 1st place for Photographs and a 1st place for the remaining artwork. Justus A. Coho received the award for one of his photographs and Lindy received the award for her painting, Tea Time.

I had to set a limit of 3 (for this exhibition) so that everyone could participate. It went well and I think I'll just play with that number until we have a full house again and need to set a regular limit. Therefore for the next exhibition, there won't be a set number on the form but I'll see as the applications come in if I need to limit the number of pieces. I will be putting a submission cut-off date on the next application for a couple of reasons: If the works are not listed in advance, it makes the evening more hectic. Knowing in advance the expected number of pieces lets me decide how many we can accept per person. Similarly, I can print out the cards ahead of time.

**ARTEAST CONTACTS:**

Telephone Number- 613-745-2996 Mary Ann Varley- Information in English  
Telephone Number- 613- 824-3237 Carmen Dufault- Information in French

**MAILING ADDRESS:**

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All Executive Committee meetings will be held the 3<sup>rd</sup> Tuesday of the month in the **Lise Roy Meeting Room, AOE Arts Council, Shenkman Arts Centre 245 Centrum Blvd** from **September 2011 to June 2012 at 7:00 p.m.**

Arteast **General Meetings** will be held on the 4<sup>th</sup> Tuesday of the month **Room 340, 255 Centrum Blvd** from **September 2011 to June 2012 at 7:30 p.m.**

**SUPPLY CUPBOARD:**

In addition to the locked cabinet associated with the Promenade Arteast Wall, a supply cabinet which houses Arteast archives is located behind a locked door in an area off Trinity Art Gallery with the key available from Mike Taylor.