

**Arteast Executive & Coordinators' Meeting Minutes  
for Jan 18th, 2011  
Lise Roy Meeting Room - AOE Office, Shenkman Arts Centre**

<b>Present:</b>	Carmen Dufault	President
	Virginia Dupuis	Secretary
	Mary Ann Varley	Vice President/Grow with Art
	Dorothy Zorn	Treasurer
	Mari Brown	Promenade Arteast
	Josie de Meo	Promenade Arteast
	Linda Dyson	Volunteers/North Gloucester Library
	Ted Johnston	Member at Large
	Madhu Kumar	AJAE/Orleans Library
	Bernard Poirier	Newsletter Editor
	Maureen Rooney-Mitchell	Promenade Arteast/TrinityArtGallery

**Regrets:**

Susan Ashbrook	Budding Artist Coordinator
Isabella Leveque-Bouchard	Promenade Arteast
Clarisse Cheseaux	Promenade Arteast
Diane Patenaude	Queenswood Villa Coordinator
Lindy Nadarajah	Trinity Art Gallery
Boni Penna	Arteast Juried Awards Exhibition Coordinator
Joy Rutherford	Past-President/Community Outreach
Susan Thompson	Grow with Art/Newsletter Proofing
Diane Washam	Blackburn Library

- 1. Call to order and welcome**  
Carmen called the meeting to order at 7:07 p.m. wishing everyone a happy new year.
- 2. Approval of Agenda – additions**  
Adoption of the revised agenda was moved by Ted and seconded by Dorothy. Carried
- 3. Approval of minutes from the Nov 16th, 2010 Executive Meeting**  
Adoption of the Nov 16th minutes was moved by Carmen and seconded by Maureen. Carried
- 4. Treasurer's Report - Dorothy**  
Dorothy reported a yearend bank balance of \$10,343.42. Revisions were made to the 2011 budget, increasing Misc from \$250 to \$500, to allow for juror's awards at TAG show and the new banner for AJAE and potential misc expense from Ted's archives project. The budget was approved by Ted and seconded by Mary Ann.
- 5. Arteast Juried Awards Exhibition (AJAE) – Madhu**  
Maureen indicated that the website needs updating to include this year's prizewinners. Madhu will send info to Jay. Mari will provide info to Madhu of a contact who prints banners for comparison pricing. Madhu will e-mail Boni regarding plans for the 2011 show.

**6. Trinity Art Gallery – Maureen**

Maureen stated that all plans are in place for jury day Saturday January 22nd. Maureen requested a budget of \$120. for 3 juror's choice awards and to purchase water/juice and muffins for the jury and all day team. For work accepted which is somewhat metaphorical and includes artist's statement Maureen will request the statement and have it printed for the vernissage. She has submitted several members artwork to "Where – Ottawa" magazine for inclusion in the March April issue. Next year's TAG show will have the theme –"Mix of Emotions".

**7. Newsletter - Bernard**

Bernard was congratulated by several executive members on the quality of the January newsletter. He would like stories of interest to him by the end of the first week of March. Bernard presented the bylaw changes to be presented at the AGM.

**8. Grow with Art – Mary Ann Varley**

The November 23 meeting, our Volunteer Appreciation art exchange Party, saw 24 members present. Treats galore graced the table and the art exchange gave us a good social time. The meeting was held at the Queenswood Heights Community Centre, which proved to be an unfortunate problem for those who did not get the email message. Diane Patenaude had put a great deal of effort into producing certificates for all our hard working volunteers. A comprehensive article appeared in the Communiqué newsletter. Our AGM in January will have a film night and discussion, - possibly presented by Marion Jean Hall.

February 3<sup>rd</sup>, 6:30 p.m. is our winter fundraiser with a tour of "Brush with War" with Laura Brandon, the curator of the show at the War Museum. Announcements went out with our newsletter and via email. The February 22 meeting is a bilingual presentation by Camille Brisbois on the Hidden Face of a Portrait. March 22 is an encaustic demonstration by Susan Ukkola.

Finally we welcome Hans Aggarwal who is working on the Grant request to the city and the grant report in July. She and Dorothy Zorn have been getting all the information together for the deadline January 31, 2011. Mary Ann will coordinate the package and the final document with its support material.

We are working on a Tri- Art weekend mixed media session on May 14-15 with Shirley Mancino. To keep costs low, Mary Ann offered to have Shirley as a house guest, with Josie, Madhu and Linda offering their homes as backup. Mary Ann will look into booking Queenswood Heights Community Centre.

Friday June 17<sup>th</sup> is the proposed date for the field trip to Merrickville and Perth. Our greatest need still is for a GWA Lead Coordinator.

**9. Promenade Arteast – Maureen**

Maureen stated that the next Promenade show is "Eye of the Artist" which is members T – Z and new members, with a vernissage of Feb 20<sup>th</sup>. There are 23 confirmed works and 16 participants. The following show will be the Promenade Arteast team (including Trinity Gallery coordinators). After that will be a call to request any who have not shown yet, then 2 names of those present will be drawn at monthly meetings. Award Winners will remain as a yearly show. Ted asked that there be a show for library coordinators

**10. Member's Guide – Maureen and Mary Ann**

Mary Ann advised that her contact at UPS can do the formatting of the document. Maureen will send the guide to Mary Ann and Mary Ann will send it to UPS. It may not be ready for the AGM.

**11. Arteast Archives – Ted**

Ted has been in contact with several past presidents and continues to track down material. Dorothy is providing past membership lists. Bernard advised that he has 3 CD's of Charles Frost photos. While the City Archivist has offered file folders and file boxes. Ted may ask for compensation for stationary and printer ink should this prove costly.

**12. AGM January 25<sup>th</sup> – Carmen**

Carmen reviewed the agenda and no revisions were requested. Linda advised that 2 people, who indicated a possible interest in the Vice President job, have not followed through. Linda will post the request on Linking Boomers again.

**13. École des Voyageurs School Project – Josie**

Josie advised that the school her children attend is Grades 1-6 and she has already had preliminary discussions with the principal about our involvement in a day long project at the school. Josie sees it involving all grades with Arteast artists doing demos, and the students completing 5 or 6 large canvasses for the wall. Although the school is totally French speaking, Josie said there are a lot of excited parents who would act as translators. The youth outreach budget is set at \$425 and the majority of this could be directed to this school project. Josie will contact the school to set a date for this project

**14. Community Outreach – Joy**

Carmen read Joy's proposal for 2 half day projects in April with two groups of mildly intellectually challenged adults:

Program 1- VARIETY EAST:

Meeting Location- Bob McQuarrie Recreation Complex.

Program Coordinator and Contact Person- Daniella Hamer

<[daniella.hamer@ottawa.ca](mailto:daniella.hamer@ottawa.ca)> Danielle can be reached at 613-294-4502. This program has English language clients.

Program 2- RENDEZVOUS:

Meeting Location- Ray Friel Recreation Complex

Program Coordinator and Contact Person- Renaud Bigras

[renaud.bigras@ottawa.ca](mailto:renaud.bigras@ottawa.ca)> Renaud can be reached at 613-858-1557. This program has French language clients.

There is a need for Joy to flesh this out to determine the end product – artwork produced by the audience or demos by artists.

**15. Queenswood Villa - Diane**

Carmen read Diane Patenaude's report stating that Helene Lepage and Mari won the Viewer's Choice award at the last vernissage. The next exhibition runs March 3 to June 2<sup>nd</sup> with a March 10<sup>th</sup> vernissage.

**16. Gloucester Library - Linda**

22 paintings were hung in January. There are plans to hold a large pieces show. Linda suggests hanging paintings at the Library of the St Laurent Complex, although a ladder is required. Josie suggested hanging in an area in the complex where a ladder is not required. 2 coordinators would be required to do this. An announcement will be made at the AGM asking for volunteers.

**17. Orleans Library - Madhu**

Due to a conflict Madhu was unavailable for the drop-off and asked Joan Scott to fill in. Madhu and Joan hung 10 paintings. Madhu needs more chains and Mary Ann will bring some to her at the AGM.

**18. Volunteers and Website – Linda**

Linda reported that she continues to provide corrections to Jay and the coordinators are also keeping the website current.

**19. Orléans Festival d'Orléans June 4-5th**

Linda will send a document about plans for this year's festival.

**20. Varia - Carmen**

Last minute e-mail left no time to pursue a paid ad in Slate magazine this issue, but it will be discussed and considered for another issue.

Mari had a question from a member displaying art on Promenade Arteast, about letting a potential buyer take the painting home for a month; there were difficulties in e-mailing the member and the issue is not yet settled.

**21. Adjournment**

The meeting was adjourned at 9: 00 p.m. on a motion from Ted and seconded by Mary Ann.

**Next meetings:**

The next meeting will be at 7:00 p.m. **Feb 15th, 2011** in Lise Roy Meeting Room, AOE Arts Council, Shenkman Arts Centre

**ARTEAST CONTACTS:**

Telephone Number- 613-745-2996 Mary Ann Varley- Information in English  
Telephone Number- 613- 824-3237 Carmen Dufault- Information in French

**MAILING ADDRESS:**

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245 Centrum Blvd  
Orleans, K1E 0A1

All Executive Committee meetings will be held the 3<sup>rd</sup> Tuesday of the month  
in the **Lise Roy Meeting Room, AOE Arts Council,**  
**Shenkman Arts Centre 245 Centrum Blvd**  
from **September 2010 to June 2011 at 7:00 p.m.**

Arteast **General Meetings** will be held on the 4<sup>th</sup> Tuesday of the month  
**Room 340, 255 Centrum Blvd**  
from **September 2010 to June 2011 at 7:30 p.m.**

**SUPPLY CUPBOARD:**

In addition to the locked cabinet associated with the Promenade Arteast Wall, a supply cabinet which houses Arteast archives is located behind a locked door in an area off Trinity Art Gallery with the key available from Mike Taylor.