

**Minutes Arteast Annual General Meeting**  
**January 27<sup>th</sup>, 2015      255 Centrum Blvd, Room 340**

**1. Call to Order**

60 people were present, the majority being members and constituting a quorum for the conduct of business, and the meeting was called to order at 7:23 p.m. by Arteast President Josie De Meo.

**2. Approval of Agenda**

Adoption of the agenda was moved by Helen Rosseau and seconded by Rashmi Rekha. Carried

**3. Approval of 2014 Annual General Meeting Minutes**

Adoption of the January 28, 2014 Annual General Meeting minutes was moved by Maureen Rooney Mitchell and seconded by Joyce Buckley. Carried

**4. President's Annual Report (appended)**

Josie De Meo presented an overview of the past year, stating that Arteast has had a very successful year in every respect and thanked the volunteers, many shown in her slide show, for the tremendous amount of hours and effort put in toward keeping Arteast running smoothly

**5. Treasurer's Report (appended)**

Diane presented the Treasurer's Report for yearend 2014, and the budget for 2015-2017, highlighting key points. Adoption of the Treasurer's Report was moved by Diane Freeman and seconded by Mary Ann Varley. Carried. Approval of the Budget, previously moved by Mary Ann Varley and seconded by Gregory Abraszko was carried.

**6. Election of Executive**

Josie De Meo presented the Officers of the Executive with a Board of Directors Handbook and introduced them as follows:

President	Joyce Buckley
Vice-President	Lynne Alsford
Treasurer	Diane Freeman
Secretary	Virginia Dupuis
Past President	Josie De Meo

**7. January 2015 Updates and Announcements**

Maureen Rooney Mitchell advised that of 167 artworks, and a high standard, 60 were accepted for the Trinity Art Gallery Show "Mosaic"; an overflow of the Mosaic show will be help on Promenade Arteast beginning March 18<sup>th</sup>. The drop off is February 11<sup>th</sup> for Mosaic and extra volunteers are required to hang the show. The vernissage will be Sunday February 15<sup>th</sup> from 1 to 3; Sax Appeal will play music and alcohol will be served; Virginia Dupuis' show in the AOE Gallery, shares the vernissage time of February 15<sup>th</sup>, and has been granted a permit from LCBO to serve alcohol. Virginia acknowledged the financial support of the Ontario Arts Council. Christine Lenoir-Godin announced her show at La Maison des Arts in Embrun continues until the end of January, and invited the audience to attend.

**8. Motion for amendments to the bylaws**

Joyce Buckley introduced a motion to amend to the bylaws as per an earlier Board of Directors meeting, where it was moved by Mary Ann Varley, seconded by Josie De Meo that the Bylaws of Arteast (as amended on the twenty-eighth day of January, Two Thousand and fourteen [28 January 2014]) be amended to identify the Executive Committee as the Board of Directors, specifically articles 6.1 and 7.1. Carried.

**9. Close of Official Meeting and Commencement of Program**

On behalf of the Arteast membership, Ted Johnston acknowledged the tremendous effort and energy that Josie De Meo has put into her two-year term as President. Joyce Buckley presented Josie with flowers of thanks for her leadership. There being no Other Business, the meeting was adjourned at 8:00 p.m.

**10. Grow with Art Speaker**

The program portion of the meeting then began: "One Painter's Life: I'm Just a Lucky So and So" by David W Jones.

## President's Report January 2015 – Josie de Meo

### **Arteast activities and accomplishments over the year.**

- Arteast is now a not for profit Incorporation as of May 2014
- Arteast Financially sound.
- New venue at Francois Dupuis in May 2014
- We have a presence on the Social media with our Facebook page
- Over 42 exhibitions a year
- Over 16 sells in artwork
- Over #1075 artworks were exhibited in the last year by our members
- Membership stand today at 216
- Over 1600 hours of volunteer time in 2014
- Over 48 members who have given extra time to Arteast on volunteer bases, such as helping out at special events, helping the coordinators with the exhibitions and being part of a committee or team. This represents 25% of our membership is actively involves in some form.
- Membership survey in November reveals we are on the right track for the membership needs. We had over 95 members answer our survey which is about 45%, please find the detailed survey on web site.

### Community events      Volunteers

- Shenkman's 5<sup>th</sup> anniversary
- Baz' Art
- Nuit Blanche Ottawa/Gatineau
- 2<sup>st</sup> Salon des Refusée
- Children Wish Foundation

### 25 years of artistic adventure      25 ans d'aventure artistique

**December 2014-** Blackburn library special 25<sup>th</sup> anniversary show. The kick off our 25<sup>th</sup>.

**January 2015-** Silver Celebration at Promenade Arteast

**February 2015-** Trinity Mosaic's exhibition, celebrating with a treat for everyone.

**May 2015-** 2 special exhibitions:

St. Laurent Complex will feature our Long standing members.

Francois Dupuis will feature our newest members.

**June 2015** Fundraiser trip to Montreal

**August 2015-** Family BBQ at Petrie Island

**November 2015-** 25<sup>th</sup> anniversary Holiday celebration exhibition at St. Laurent Complex..

25 years of artistic adventure Gale night at Chimo Hotel

### Coming very soon

- revamping Arteast Digest with an Arteast Blog, Why? Canadian Anti-Spam Law.
- Coming very soon Art Challenges via our Arteast Ottawa Blog
- New Award for the Mosaic's Exhibition.

**ARTEAST OTTAWA ASSOCIATION**  
**Statement of Income and Expenses**  
**For the year ending December 31st, 2014**

	<u>2013</u>	<u>2014</u>
<b><u>Opening Bank Balance as of January 1st</u></b>	<b><u>\$14,104.56</u></b>	<b><u>\$14,910.00</u></b>
 <b><u>Income</u></b>		
Government Grants	\$4,000.00	\$3,000.00
Memberships	\$4,980.00	\$5,820.00
Workshops	\$2,505.00	\$1,360.00
Bank Interest	\$1.38	\$0.00
Wiring Frames	\$30.00	\$25.00
Field Trips	\$2,327.00	\$1,515.00
Donations	<u>\$100.00</u>	<u>\$0.00</u>
	<u>\$13,943.38</u>	<u>\$11,720.00</u>
 Artist Sales	 \$3,744.50	 \$6,415.00
Less: Artist portion	<u>\$3,110.05</u>	<u>\$5,218.75</u>
Commission on sales	<u>\$634.45</u>	<u>\$1,196.25</u>
 Registration Fees:		
AJAE	\$205.00	\$280.00
Trinity Gallery	\$780.00	\$665.00
Promenade	\$520.00	\$485.00
Studio Drop In	\$110.00	\$765.00
Budding Artist	\$280.00	\$0.00
Community	\$0.00	\$320.00
Francois Dupuis	\$0.00	\$390.00
St. Laurent Complex	<u>\$550.00</u>	<u>\$790.00</u>
	<u>\$2,445.00</u>	<u>\$3,695.00</u>
 <b>Total Income</b>	 <b><u>\$17,022.83</u></b>	 <b><u>\$16,611.25</u></b>
 <b><u>Bank Balance before Expenses</u></b>	 <b><u>\$31,127.39</u></b>	 <b><u>\$31,521.25</u></b>

**ARTEAST OTTAWA ASSOCIATION**  
**Statement of Income and Expenses**  
**For the year ending December 31st, 2014**

<b><u>Expenses</u></b>	<b><u>\$2,013.00</u></b>	<b><u>\$2,014.00</u></b>
Accounting fees	\$0.00	\$282.50
Advertising and Promotion	\$474.20	\$560.90
Awards, grants and gifts	\$289.06	\$829.50
Postage	\$1,071.39	\$1,594.81
Photocopying	\$26.11	\$0.00
Guestspeakers	\$1,050.00	\$1,050.00
Memberships and dues	\$292.13	\$552.61
Jurors	\$900.00	\$600.00
Workshops	\$1,850.00	\$1,225.00
Commissions to AOE	\$172.50	\$144.00
Bank Fees	\$181.85	\$98.58
Insurance	\$0.00	\$949.32
Supplies	\$1,355.85	\$1,026.59
Printing Communique	\$1,285.56	\$1,112.44
GWA Brochures	\$1,342.03	\$1,397.77
Room Rentals	\$1,035.08	\$1,313.40
Bus Rentals	\$1,356.00	\$1,384.25
Field Trips	\$939.00	\$190.00
Musician fees	\$0.00	\$347.67
Community Outreach:		
Nuit Blanche	\$0.00	\$274.86
Young At Art	\$160.00	\$155.72
Incidentals	\$311.35	\$0.00
Seminar Fees	\$130.00	\$0.00
Extraordinary Expenses:		
Incorporation expenses	\$452.83	\$1,017.81
Cabinet	\$1,542.45	\$0.00
25th Anniversary Celebration	\$0.00	\$650.00
<b>Total Expenses</b>	<b><u>\$16,217.39</u></b>	<b><u>\$16,757.73</u></b>
<b><u>Ending Bank Balance as of December 31st</u></b>	<b><u>\$14,910.00</u></b>	<b><u>\$14,763.52</u></b>

**Arteast Projected Budget for  
2015**

**“Note: It is not the intent of the Board of Directors to put our association into a deficit budget, but we will seek grants to cover our expenses or revise the budget accordingly”**

	<b><u>2014</u></b>	<b><u>2015</u></b>	<b><u>2016</u></b>	<b><u>2017</u></b>
<b><i>Bank Balance Beginning of Year</i></b>	<b><u>\$14,910.00</u></b>	<b><u>\$14,763.52</u></b>	<b><u>\$554.52</u></b>	<b><u>-\$8,879.48</u></b>
<b><u>Income</u></b>				
Memberships	\$5,220.00	\$5,220.00	\$5,220.00	\$5,400.00
Workshops	\$1,000.00	\$1,200.00	\$1,200.00	\$1,200.00
Budding Artist	\$300.00	\$0.00	\$200.00	\$250.00
Commissions	\$1,000.00	\$1,000.00	\$1,000.00	\$1,100.00
Trintiy Gallery	\$660.00	\$600.00	\$600.00	\$600.00
AJAE	\$220.00	\$220.00	\$200.00	\$200.00
Promenade Arteast	\$600.00	\$600.00	\$600.00	\$600.00
Francois Dupuis	\$0.00	\$420.00	\$480.00	\$480.00
Bank Interest	\$1.00	\$1.00	\$1.00	\$1.00
Wiring Frames	\$25.00	\$25.00	\$25.00	\$25.00
St. Laurent Complex	\$470.00	\$500.00	\$500.00	\$500.00
Field Trips	\$1,900.00	\$1,500.00	\$1,500.00	1,500.00
Studio Time	\$0.00	\$540.00	\$550.00	\$600.00
Fundraisers	\$0.00	\$200.00	\$1,000.00	\$2,000.00
Nuit Blanche exhibiton	<u>\$0.00</u>	<u>\$120.00</u>	<u>\$100.00</u>	<u>\$100.00</u>
<b><i>Total Income</i></b>	<b><u>\$11,396.00</u></b>	<b><u>\$12,146.00</u></b>	<b><u>\$13,176.00</u></b>	<b><u>\$14,556.00</u></b>
<b><i>Total Income + Bank Balance</i></b>	<b><u>\$26,306.00</u></b>	<b><u>\$26,909.52</u></b>	<b><u>\$13,730.52</u></b>	<b><u>\$5,676.52</u></b>

<b><u>Expenses</u></b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>
Postage	\$1,500.00	\$1,700.00	\$1,700.00	\$1,800.00
Photocopying	\$100.00	\$100.00	\$100.00	\$100.00
Speakers	\$1,200.00	\$1,600.00	\$1,600.00	\$1,600.00
Web Membership	\$115.00	\$150.00	\$150.00	\$150.00
AOE membership	\$85.00	\$85.00	\$85.00	\$85.00
Jurors	\$900.00	\$600.00	\$900.00	\$900.00
Workshops	\$600.00	\$1,300.00	\$1,300.00	\$1,300.00
15% commissions to AOE	\$200.00	\$200.00	\$200.00	\$200.00
Advertizing	\$500.00	\$500.00	\$100.00	\$100.00
Bank Fees	\$125.00	\$125.00	\$125.00	\$125.00
Supplies	\$2,925.00	\$1,200.00	\$1,300.00	\$1,400.00
Room Rentals	\$1,800.00	\$2,450.00	\$2,450.00	\$2,500.00
Bus Rental	\$1,200.00	\$1,400.00	\$1,400.00	\$1,400.00
Young at Art	\$170.00	\$170.00	\$200.00	\$200.00
Thank you gifts	\$750.00	\$750.00	\$350.00	\$350.00
GWA Brochures	\$1,600.00	\$1,600.00	1,600.00	1,700.00
Montreal trip - museum tickets	\$700.00	\$700.00	\$700.00	\$750.00
Communique	\$1,500.00	\$1,500.00	1,500.00	1,500.00
Donations	\$100.00	\$0.00	\$0.00	\$0.00
Musician fees	\$0.00	\$475.00	\$100.00	\$100.00
Chamber of Commerce	\$250.00	\$250.00	\$250.00	\$0.00
Misc.	\$200.00	\$0.00	\$0.00	\$0.00
Cabinet	\$0.00	\$0.00	\$0.00	\$0.00
Libraries	\$0.00	\$0.00	\$0.00	\$0.00
Incorporation	\$7,200.00	\$0.00	\$0.00	\$0.00
Accounting	\$0.00	\$1,200.00	\$1,200.00	\$1,200.00
25th Anniversary	\$0.00	\$5,000.00	\$0.00	\$0.00
Outreach & Nuit Blanche	\$0.00	\$500.00	\$500.00	\$500.00
Wages	\$0.00	\$1,800.00	\$3,600.00	\$4,000.00
Insurance	<u>\$0.00</u>	<u>\$1,000.00</u>	<u>\$1,200.00</u>	<u>\$1,200.00</u>
<b>Total Expenses</b>	<b><u>\$23,720.00</u></b>	<b><u>\$26,355.00</u></b>	<b><u>\$22,610.00</u></b>	<b><u>\$23,160.00</u></b>
<b>Projected Bank Balance End of Year</b>	<b><u>\$2,586.00</u></b>	<b><u>\$554.52</u></b>	<b><u>-\$8,879.48</u></b>	<b><u>-\$17,483.48</u></b>

“Note: It is not the intent of the Board of Directors to put our association into a deficit budget, but we will seek grants to cover our expenses or revise the budget accordingly”