

Minutes
Arteast Annual General Meeting
January 27, 2009
(North Gloucester Library)

1. Call to Order

The meeting was called to order at 7:35 PM by Arteast President Joy Rutherford. Introductions were made and Joy welcomed all guests and members to the meeting. Handouts containing the last AGM Minutes, Treasurer's Report, Proposed Budget, and Planning and Goals were made available to all members.

2. Approval of 2008 Annual General Meeting Minutes:

Upon a motion by Suzanne Beaulieu, seconded by Joyce Buckley, the minutes of the January 22, 2008 Annual General Meeting were approved.

3. President's Annual Report:

Joy Rutherford presented a brief overview of the past year and how, through communication (via e-mailings from Joy) members are kept abreast of art happenings in Arteast, through our membership in Arts Ottawa East, and art-related matters originating with the City.

Joy stressed that the strength of our organization is the volunteers; there are 42 staffed volunteer positions, but a larger group responds to activities as needed.

The Budding Artist Show, currently postponed, will return once the Shenkman Centre is established. Joy spoke of the various strategic planning sessions which had been held and the plan to hold more in the future.

Joy expressed gratitude to Bernard Poirier as editor of the newsletter for the professional look of the newsletter.

Joy announced a new project with Queen Elizabeth School.

4. Treasurer's Report:

In Dorothy Zorn's absence, Joy read the Treasurer's Report for year end 2008, highlighting key points. Joy then presented a projected budget for 2009, which does not include possible grant monies from the City of Ottawa. Treasurer and Budget reports are appended to these minutes.

5. Executive Needs and Election of Executive:

Joy identified the need for a Publicity Person and a Vice President. As there were no nominations for Vice President, Joy presented the proposed Officers of the Executive as follows:

President	Carmen Dufault
Vice President	vacant
Treasurer	Dorothy Zorn
Secretary	Virginia Dupuis

Joy asked anyone interested in the Vice President position to please contact Carmen or herself, so we may have a complete Executive.

6. January 2009 Updates and Announcements:

Carmen Dufault spoke about the upcoming opening celebrations of Shenkman Centre; this is a 4-day long event on May 21st- 24th. Every day will have something different! Arteast will have art demos, and be on site to hand out brochures and to promote the organization. Volunteers will be called upon to assist in this event.

Marion Hall spoke about the 2009 plan for the Arteast Promenade. The City encouraged Marion and her team not to have a jury while in the process of getting things sorted out the first year.

Marion named the first five shows; - each will be of 2 months duration. Time frames for these shows are included in the January Newsletter.

1. Executive and Co-ordinators
2. Lifetime and Sustaining members
3. Award Winners
4. President, Vice-President and Past Presidents
5. Long serving Volunteers (of 3 years or more).

Marion explained that part of the thought process in show determination was to encourage people to join the Executive.

Mary Ann Varley, as lead for Grow with Art, advised that a proposed schedule has been set for next year.

Mary Ann also completed the grant proposal to the city and it was submitted yesterday in time for the deadline. Arteast will not hear until July if a grant will be provided, which could impact the Grow with Art program, vis-a-vis the speaker's fee.

Mary Ann asked us to keep April 17th free for an hour long tour of the art and furnishings of Rideau Hall. Weather permitting we may be sketching in the garden.

Joy Rutherford spoke of more opportunities for members to become more involved with Arteast through volunteering, and invited anyone interested to include their names on the sheets being passed around for the following teams:

- Communications
- Grow with Art
- Publicity
- Fundraising
- Grants

Joy spoke about the upcoming Queenswood Villa Exhibit and directed members attention to entry forms on the front table. Joy also revealed that Queenwood Villa took down all their previous art purchases and displays Arteast work instead – a testament to their enjoyment of our partnership.

Joyce Buckley reminded all of the take-in date of February 7th for the Hidden Gems” Exhibit at Gloucester Gallery.

7. Lifetime Membership Award:

Joy mentioned that a Lifetime Membership Award has been prepared for Royal Gallipeau. The award will be presented at a future date.

8. Thank you to Outgoing President:

As newly elected President, Carmen Dufault thanked Joy for all her hard work and dedication to Arteast and presented her with a bouquet of roses.

9. Close of Official Meeting and Commencement of Program:

The meeting closed at 8:03 PM.

The program portion of the meeting then began:

New Trends in Mixed Media

An overview of recent trends and approaches in mixed media presented by, art director, multi-media artist and teacher, Dipna Horra.

Treasurers report Year end 2008

Opening Bank balance of \$5,492.50

REVENUE

Funds raised from Exhibits	\$1,035.0	
Commissions	\$ 43.50	
Membership	\$3,550.00	116 members
Field trips	\$ 245.00	
City Grant	\$3,000.00	
Donations	\$ 300.00	
Bank Interest	<u>1.03</u>	

Total Income for Year \$8,174.53

EXPENSES

Publicity Contract	\$1,800.00
Postage	\$ 556.90
Guest speakers	\$ 600.00
AOE membership	\$ 75.00
Jurors	\$ 450.00
Bank Fees	\$ 19.96
Supplies	\$ 563.91
Printing	\$ 2,131.51
Young at Art	\$ 50.00
Room rental	\$ 670.00
Misc.	\$ 153.70
Photocopying	<u>\$ 129.50</u>

TOTAL EXPENSES \$7,200.48

Leaving a balance of \$6,466.55 as of Dec. 31, 2008

Actual bank balance is \$6,466.46 a difference of \$.09

ARTEAST PROJECTED 2009 BUDGET						
Bank Balance as of Dec 31, 2008					<u>\$6,466.46</u>	
				Income		Expenses
Printing Brochures						\$2,200.00
Gloucester Gallery Shows				\$350.00		\$150.00
Membership				\$3,750.00		
Budding Artist						
Art & Photo				\$350.00		\$150.00
Commissions				\$75.00		
Photocopying						\$150.00
Guest Speakers						\$900.00
OUTINGS				\$150.00		
Postage						\$650.00
Supplies						\$300.00
Web/AOE Memberships						\$350.00
Misc.						\$175.00
Printing Newsletter						\$652.00
Room Rental						\$700.00
Queen Elizabeth School						\$1,000.00
Total				\$4,675.00		\$7,377.00
TOTAL INCOME FOR 2009				\$11,141.46		
Projected Balance Dec.31/09						\$3,764.46