

**ARTEAST OTTAWA
MINUTES OF ANNUAL GENERAL MEETING
JANUARY 24th 2017, AT 7:00 PM
340-255 CENTRUM BLVD., ORLEANS,**

Attendees: 30 Members

1. Call to Order and Welcome President Lynne Alsford

2. Approval of Annual General Meeting Agenda

Motion to approve agenda by Josie DeMeo. Seconded by Mike Phillips. Carried.

3. Approval of 2016 Annual General Meeting Minutes

Motion to approve by Lynne Alsford. Seconded by Mary Ann Varley. Carried.

4. President's Annual Report Lynne Alsford

Activities and Accomplishments 2016

Lynne Alsford commented on the activities and accomplishments of Arteast in 2016 and gave an overview of participation in community and member events. Special mention was made of the Maple Leaf project for Canada's 150th birthday celebration. Arteast received its first Operating Grant from the City of Ottawa which resulted in the hiring of an Administrative Assistant. She emphasized the continued commitment of the Board and Management Committee to promote and advance Arteast as an incorporated entity in 2017.

5. Treasurer's Financial Report and Budget Cheryl Mattice

The Treasurer presented Arteast's Financial Report for the year end, (Dec. 31st 2016) and the Projected three-Year Budget for 2017 – 2019.

-Motion made to adopt the Financial Report for year ending Dec. 31st 2016 by Lynne Alsford. Seconded by Carmen Dufault. Carried.

-Motion made to approve projected 3-Year Budget 2017, 2018 and 2019 by Lynne Alsford. Seconded by Rachel Lapalme. Carried.

6. Amendments to the By-laws of Arteast Lynne Alsford

Lynne Alsford presented proposed amendments to the By-laws for clarification as well as some corrections.

-Notably: all references to the *Executive Committee* shall henceforth be changed to the **Board of Directors**.

-6.1- The affairs of **Arteast Ottawa** shall be administered by the **Board of Directors** and shall be comprised of the following: A President, Past President, Vice-President, Treasurer and Secretary, who shall be assisted by the **Management Coordinators**.

- 7.1-The President...good standing. *The position of Past President is customary.*
- 8.1- The Board of Directors may create such Committees, Administrative Groups, or *name and/or* appoint Management Coordinators as necessary for the purpose of furthering the aims of Arteast Ottawa.
- Reference to expenses in 8.4. *Change 8.12 to 8.15.*
- 8.13- The Secretary shall be responsible for the official notification of the Annual General Meeting to all members no later the *ten (10)* days prior thereto.
- 11.1- The quorum for meetings of the Board of Directors shall be three (3).
- 11.2 – *The quorum for meetings of the Management and Planning Committee shall be five (5).*
- 11.2 becomes 11.3, 11.3 becomes 11.4 and 11.4 becomes 11.5.*
- Motion to approve the By-law changes made by Lynne Alsford. Seconded by Maureen Rooney-Mitchell. Carried.

7. Updates and Announcements from the Executive and/or Coordinators.

Trinity and Promenade – Maureen Rooney-Mitchell

- request made for help on Feb. 8th at noon for hanging of Mosaic exhibit.
- Size and number restriction for the Canada Naturally: Landscapes by local artists/Maple Leaf show. Details to follow.

Community Projects – Josie DeMeo

- Described Maple Leaf project.

Open Studio – Corinne Feasey

- Invited members to next Open Studio – St. Laurent Complex - \$5.00 cost.

Francois Dupuis Complex - Marie Leger

- May 2017 show “Canada Naturally” - in conjunction with Promenade. Theme must be landscape. Call for artists to be sent out.

8. Other Business – Motions from the floor by members

- Congratulations* to Murielle who sold 4 paintings at Francois Dupuis Complex.
- Corinne and Clarisse* have show in Navan – ‘Country Moments’.
- Mary Ann* is at the Crichton Street Gallery in New Edinburgh every Sat. until Feb. 11th. She is also showing at Blackburn Hamlet beginning Sat. Jan. 28th 2017.
- Mary Ann* expressed appreciation for the work done by Board of Directors on behalf of Arteast.

9. Close of Official AGM meeting and Commencement of Grow With Art Program

- AGM close 7:50 pm

-As Jessie Parker was unable to attend as guest speaker, Mary Ann Varley and Mike Phillips presented.

-**Topic:** How to Present Artwork for a Show and all that it entails from framing to hanging.